

## Sample Personal Professional Development Plan Year 2004-2005

**Personal PD Goal #: 1      To improve secondary students' reading and writing skills**

| <b>CSIP<br/>Standard</b> | <b>MSIP<br/>Standard</b> | <b>Activity / Event</b>                                                                                   | <b>Beginning<br/>date</b> | <b>Benchmark<br/>dates</b>   | <b>Completion<br/>date</b> | <b>Follow-up strategies and dates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Estimated<br/>cost</b> | <b>Funding<br/>source(s)</b> |
|--------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|
| <b>3.2</b>               | <b>6.1</b>               | <b>Attend the Teaching and Learning Conference and participate in the Literacy for Secondary Students</b> | <b>6/19</b>               | <b>8/1<br/>12/4<br/>6/20</b> | <b>6/20</b>                | <p><b>Work with cohort group and Facilitators via listserv (6/25- 6/28)</b></p> <p><b>Implement strategies discussed and practiced during the Conference and ask for suggestions, etc. (6/25-12/1)</b></p> <p><b>Regroup in a face-to-face meeting with facilitators and cohort group. Continue discussion of success and challenges. Add to knowledge base with more information from Facilitators. (12/1)</b></p> <p><b>Implement strategies discussed and practiced during the Conference and ask for suggestions, etc. (12/2 – 6/20)</b></p> <p><b>Attend the 2005 Teaching and Learning Conference and continue work on Literacy for Secondary Students (different facilitators/many of the same cohort) (6/20 -6/23)</b></p> | <b>250.00</b>             | <b>PDC</b>                   |

|     |     |                                                                                           |      |              |     |                                                                                                                    |       |      |
|-----|-----|-------------------------------------------------------------------------------------------|------|--------------|-----|--------------------------------------------------------------------------------------------------------------------|-------|------|
| 3.2 | 6.1 | Actively participate in a local study group working with the book <i>How People Learn</i> | 10/1 | 11/1<br>12/1 | 1/1 | Discussion of ideas and strategies presented in the book.                                                          | 25.00 | Self |
| 3.2 | 6.1 | Attend a workshop at the RPDC introducing new reading strategies                          | 3/1  | 4/1<br>5/1   | 6/1 | Peer review by In district mentor one time per month. He will offer constructive criticism to improve my teaching. | 0     | X    |